



**RULES**

1. Membership of the Club shall be open to all residents of Elsenham and their families and residents of surrounding villages.
2. The Club recognises the fact that the Playing Fields are Parish Council Property and acknowledge the concession in allowing the Tennis Club to utilise the field. No building or alterations can be made without the approval of the Parish Council.
3. **Types of Membership:** (in year of joining / renewal)
  - Adult Membership** – adult (over the age of 18 as at 1<sup>st</sup> April)
  - Family Membership** - deemed to cover a household comprising 2 adults and any children in full time education as at 1<sup>st</sup>. April
  - Senior Membership** - playing member over the age of 65 or retired as at 1<sup>st</sup> April
  - Couple Membership** - being two people married or living together at the same address
  - Student Membership** - someone in full time education over the age of 18 as at 1<sup>st</sup> April
  - Junior Membership** - under the age of 18 as at 1<sup>st</sup>. April
  - Non Playing Membership** - for those not wishing to play tennis but be involved with the club
4. **Subscriptions:**
  - a. To be decided annually by the Committee. Founder Members will receive a discount of 10% in recognition of their 'loaning' the Club 2 years' subscription in advance to enable the courts to be built
  - b. A joining fee per membership will be paid upon joining the Club, i.e, a family membership will be one joining fee as will an adult/junior member. If membership lapses for more than 2 years, a new joining fee will apply
  - c. Subscriptions will be due on 1<sup>st</sup>. April each year. Members whose fees remain unpaid after 3 months of the due date in that year will be deemed to have resigned from the Club
5. **Administration of the Club:**
  - a. A committee elected annually at the AGM will administer the Club
  - b. The Committee shall have a secretary who will be responsible for the maintenance of membership records and the recording of all meetings of the Committee or Club
  - c. The Committee shall have a treasurer who will maintain proper books of account and prepare an annual summary as at 31<sup>st</sup> December
  - d. An annual financial examination will be undertaken
  - e. All accounts of the Club are to be passed by the Committee and any bank accounts maintained by the Club are to be operated upon the signature of at least two signatories out of three appointed by the Committee
  - f. The Committee may fill casual vacancies arising on the Committee
  - g. The Committee is authorised to amend the following Playing Regulations set out below (but any changes must be ratified at the next General Meeting)
6. The Committee will nominate one member to sit on the E.C.A. Council and Village Hall Management Committee

# **ELSENHAM TENNIS CLUB**

## **Rules (cont'd)**

7. The courts will be open to non-members on an hourly basis by payment of the appropriate fee as published from time to time: - £2 each adult, £1 each child playing per hour.
  - a. If accompanied by a member, that member will be responsible for the collection of the fee and the handing of that money to the Treasurer,
  - b. If no member is present, application for a key and the payment of the fee can only be made to a Committee member of the Club who will be responsible for the collection of the fee and passing the same to the Treasurer. The Committee member handing out the key will be responsible for its return.
8. Every household of members will be supplied with one key to the Courts. They will be responsible for its safekeeping and will be required to return the key to the Secretary should their membership terminate. Every member will be responsible for the locking of the courts when they cease playing. Lost keys will be charged at the relevant fee.

## **PLAYING REGULATIONS**

1. No person shall be permitted on the court without proper recognised tennis footwear. Members and others are requested to wear clothes of a reasonable standard and suitable for playing tennis.
2. Children under 12 are not permitted to play unless under the supervision of a keyholder
3. When both courts are in use and members or others are waiting to play, any people playing singles are requested to offer to play doubles with those waiting, except when they are playing Club competition games
4. At all times when bookings are not permitted, and members or others are waiting to play, those on court are requested not to keep them waiting for an unreasonable time. This means not more than 30 minutes as a maximum. This does not apply when Club competition games are being played
5. The Committee may close the courts for coaching, competitions and matches
6. Subject to Regulation (5) courts can be booked for a maximum of two hours at any time
7. Persons not abiding by the said rules could, by the committee, be asked to relinquish their membership rights without prejudice and their membership declined in future years